



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

March 2, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Tina Cheek, Parks and Recreation Director; Chris Hills, Planning Director; Jimmy Overton, Finance Officer; Lawrence Capps, Police Chief; Tim Guffey, Fire Chief; Fred Boone, Town Engineer; Keith Archambault, IT Administrator; Brian Bowman, Communications Director; Carole Faison, Customer Service Clerk; Jason Brown, Senior Planner; Goley Boggs, Fire Captain; Candler Thornton, Fire Fighter; Jacqui Boykin, Police Captain; Tracy Solomon, Police Captain; Danny Phillips, Police Sergeant; Chuck Capps, Police Lieutenant.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES December 17, 2014

...Motion by Councilor Young to approve the December 17, 2014 minutes. Motion seconded by Councilor Swan and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Multiple Sclerosis Awareness Week Proclamation

Mayor Killen proclaimed the week of March 2-8, 2015 as Multiple Sclerosis Awareness Week.

B. New Wake County Commissioner Greeting

Wake County Commissioner Sig Hutchinson thanked Council for their support and encouraged Knightdale citizens to reach out to him with any comments or concerns.

C. Introduction of New Customer Service Clerk

Administrative Services Director Suzanne Yeatts introduced Carole Faison as the Town's new Customer Service Clerk.

D. Introduction of New Long Range Senior Planner

Planning Director Chris Hills introduced Jason Brown as the Town's new Senior Planner.

E. Employee Years of Service Awards

Mayor Killen presented years of service awards to the following employees:

Danny Phillips, Police Sergeant for 10 years

Jennifer Currin, Senior Planner for 5 years

F. Firefighter and Police Officer of the Year

Fire Chief Tim Guffey and Police Chief Lawrence Capps presented the Firefighter and Police Officer of the Year awards to Fire Lieutenant Chris Miller and School Resource Officer Pete Smith.

G. Wake County Transit Choice Report Presentation

Planning Director Chris Hills gave a presentation on Wake County Transit Choice Report.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Sunny Myers, 1306 Ranchester Road, expressed concerned about the potential Cheswick North development.

No one else approached.

Mayor Killen announced a short recess at 7:29 p.m.

Meeting resumed at 7:33 p.m.

- B. Report on Citizen Inquiries
Nothing at this time.

ITEM V. CONSENT AGENDA

- A. Revised Position Classification Plan

...Adopt revised Position Classification Plan as presented effective immediately.

- B. Knightdale Station Subdivision Names
RES #15-03-02-001

...Approve the phasing names within the Knightdale Station Subdivision and adopt Resolution #15-03-02-001.

- C. Hinton Oaks Business Park Renaming
RES #15-03-02-002

...Approve the renaming and adopt Resolution #15-03-02-002.

- D. PEG Media Partners Agreement
...Adopt the proposed agreement.

- E. Records Retention Schedule Amendment
RES #15-03-02-003

...Adopt Resolution #15-03-02-003 approving the January 5, 2015 amendment to the Municipal Records Retention and Disposition Schedule.

- F. EBT Contract for Farmers' Market
...Approve the contract and authorize the Town Manager to sign the contract and the application for accepting EBT at the Farmers' Market.

...Motion by Mayor Pro Tem Chalk to adopt the Consent agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. PLANNING BOARD REPORTS

- Rivers Edge ZMA-1-15
ORD #15-03-02-001

Senior Planner Jennifer Currin reported on an application from Parkway Properties Group, LLC and the Town of Knightdale requesting a zoning map amendment to rezone approximately 25 acres of property on the south side

of Knightdale Boulevard, east of the Neuse River and west of the proposed Milburnie Road extension from Highway Business (HB) and Open Space Preserve (OSP) to Neighborhood Mixed Use – Conditional District (NMX-CD), HB, and OSP for development purposes. Ms. Currin answered questions from Council and recommended that Council adopt the Statement of Comprehensive Plan Consistency and Reasonableness of Action, approve ZMA-1-15, and adopt Ordinance #15-03-02-001.

Senior Planner Jennifer Currin presented the statement provided by Aqua's Central Area Manager in response to concerns from Green Pines residents.

George Hess, 304 Milburnie Road, spoke in opposition of the re-zoning and noted that he recused himself from voting at the recent Land Use Review Board meeting. Mr. Hess requested inclusion of language in the development agreement concerning potential well damage and blasting damage.

Doreen Klughers, 102 Cliffview Drive, spoke in opposition of the zoning map amendment.

Chris Rader, 306 Milburnie Road, spoke in opposition of the zoning map amendment.

...Motion by Councilor Tripp to adopt the Statement of Plan Consistency and Reasonableness of Action. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

...Motion by Mayor Pro Tem Chalk to approve ZMA-1-15 and adopt Ordinance #15-03-02-001. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. Rivers Edge UAA ORD #15-03-02-002

Public hearing opened at 8:03 p.m.

Town Attorney Clyde Holt presented a request from Parkway Properties Group, LLC that the Town Council consider approving the River's Edge Utility Allocation and Infrastructure Agreement to establish an annexation and phasing schedule, consider a proposed land swap and

design requests, and define roadway improvements, transportation credits, and recreational amenities. River's Edge is a proposed 302 dwelling unit multi-family development on approximately 16 acres on the south side of Knightdale Boulevard and east of the river and west of the proposed Milburnie Road extension. Mr. Holt answered questions from Council and recommended that Council approve the River's Edge Utility Allocation and Infrastructure Agreement and adopt Ordinance #15-03-02-002.

George Hess, 304 Milburnie Road, requested that the Town require an indemnity bond or the town guarantee service to Green Pines residents in the event that this development causes issues.

No one else approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 8:09 p.m. and adopt Ordinance #15-03-02-002. Motion seconded by Councilor Tripp and carried unanimously.

B. Rivers Edge Annexation AN-2-15
ORD #15-03-02-003

Public hearing opened at 8:09 p.m.

Senior Planner Jennifer Currin reported on a voluntary petition from Parkway Properties Group, LLC to voluntarily annex one tract consisting of approximately 21 acres of property located south of Knightdale Boulevard, east of the Neuse River, and west of the future Milburnie Road extension. Ms. Currin answered questions from Council and recommended that Council close the public hearing and adopt Ordinance #15-03-02-003.

No one else approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 8:12 p.m. and adopt Ordinance #15-03-02-003. Motion seconded by Councilor Young and carried unanimously.

C. Glenmere UAA Assignment
ORD #15-03-02-004

Public hearing opened at 8:13 p.m.

Senior Planner Jennifer Currin presented a request from Columnar Holdings, LLC to have the Glenmere Utility Allocation and Infrastructure Agreement reassigned to them. Currently, the Glenmere UAA is between the Town of Knightdale, Carolyn J. Edwards, and Braxton Development

Co., LLC. Ms. Currin answered questions from Council and recommended that Council approve the reassignment and adopt Ordinance #15-03-02-004.

No one else approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 8:14 p.m. and approve the reassignment and adopt Ordinance #15-03-02-004. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS
Nothing at this time.

ITEM IX. TOWN ATTORNEY
Nothing at this time.

ITEM X. OLD BUSINESS
Construction Projects Update
Town Engineer Fred Boone gave an update on all ongoing construction projects.

ITEM XI. NEW BUSINESS
Nothing at this time.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering
Councilor Tripp noted there would be no meeting next week.

B. Finance
Mayor Pro Tem Chalk reported discussion of projected revenues and budget requests from the Town Manager and Communications.

C. Public Safety
No report.

D. Nominating
...Motion by Councilor Young from the Nominating Committee to appoint the following members:

Old Town Advisory Committee
Brandon McLean

Parks & Recreation Advisory Board

William Lee

Brandy Dolby

Tifani Brown

Land Use Review Board

Alice Alexander—ETJ

Richard Godwin

Rita Blackmon

Motion carried unanimously.


E. Liaison Reports
No report.

Mayor Killen mentioned Councilor Tripp's article in Southern City magazine.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS
Nothing at this time.

ITEM XV. ADJOURNMENT

...Motion by Councilor Tripp to adjourn at 8:20 p.m. Motion seconded by Councilor Young and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts